



Sample Proxy Form

Form A Strata Property Act (Section 56)

Proxies may not be given to persons who are employees of the strata corporation or provide strata management services to the strata corporation. Unless the proxy permits, the proxy holder may not assign their proxy to any other party. While the strata corporation may issue a sample proxy form with the notice, an owner may change the form or issue a proxy in any other form provided it meets the requirements of section 56 of the Act. Emailed scanned documents in electronic form may also be accepted provided they meet the requirements of the Act and can be certified by the registrar.

PROXY APPOINTMENT (OPTIONAL FORM)

Name of Owner(s) \_\_\_\_\_ Date Signed by Owner: \_\_\_\_\_

Strata Plan #: \_\_\_\_\_ Strata Lot #: \_\_\_\_\_ Unit #: \_\_\_\_\_

1 General proxy

I/We, .....[name(s)], the owner(s)/tenant(s)/mortgagee of the strata lot described above, appoint .....[name of appointee] to act as my/our proxy beginning.....[month day, year] until .....[month day, year].

2 Proxy for a specific meeting

I/We, .....[name(s)], the owner(s)/tenant(s)/mortgagee of the strata lot described above, appoint .....[name of appointee] to act as my/our proxy at the annual or special general meeting to be held on .....[month day, year].

3 Proxy for a specific resolution

I/We, .....[name(s)], the owner(s)/tenant(s)/mortgagee of the strata lot described above, appoint.....[name of appointee] to act as my/our proxy with respect to the following resolution at the annual or special general meeting to be held on .....[month day, year].

The proxy may include the wording of resolutions that allows for the owner to select specific instructions for the assigned proxy.

Example: " Special Resolution # 1 for Rental Bylaw Amendment In Favour \_\_\_\_\_ Opposed \_\_\_\_\_

Proxies may also be restricted, which requires the registrar and the chairperson to track voting cards for votes if there are any restrictions.

For example, " this proxy may not be used to vote for the election of strata council."