



# FALL 2020 STRATA EDUCATION PROGRAM ZOOM WEBINAR SERIES



These programs have been developed to assist strata councils, property managers, owners and tenants in the general operation and management of their strata corporations.

<p style="text-align: center;"><b>Session # 1</b></p> <p style="text-align: center;"><b>Managing and preparing general meetings using electronic communications</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <tr> <td style="width: 50%; padding: 2px;">A. Sept 16<sup>th</sup> – 10am <input type="checkbox"/></td> <td style="width: 50%; padding: 2px;">C. Oct 14<sup>th</sup> - 10am <input type="checkbox"/></td> </tr> <tr> <td style="padding: 2px;">B. Sept 16<sup>th</sup> – 6pm <input type="checkbox"/></td> <td style="padding: 2px;">D. Oct 14<sup>th</sup> – 6pm <input type="checkbox"/></td> </tr> </table> <ol style="list-style-type: none"> <li>1. Creating the notice package</li> <li>2. Understanding the bylaws to enable electronic meetings</li> <li>3. Understanding the methods of voting</li> <li>4. The registration process</li> <li>5. Managing proxies issued by owners whether restricted or general</li> <li>6. How the eligible are enabled to participate in the meeting and exercise their voting rights or proxies they represent</li> <li>7. Understanding the role of the property manager, council president, chairperson of the meeting and how scrutineers count votes</li> <li>8. The minutes of the meeting</li> </ol>	A. Sept 16 <sup>th</sup> – 10am <input type="checkbox"/>	C. Oct 14 <sup>th</sup> - 10am <input type="checkbox"/>	B. Sept 16 <sup>th</sup> – 6pm <input type="checkbox"/>	D. Oct 14 <sup>th</sup> – 6pm <input type="checkbox"/>	<p style="text-align: center;"><b>Session # 2</b></p> <p style="text-align: center;"><b>How to manage the increased cost of insurance, deductibles and how this will impact your strata’s ability to collect a deductible when an owner is responsible for a claim.</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <tr> <td style="width: 50%; padding: 2px;">A. Sept 23<sup>rd</sup> – 10am <input type="checkbox"/></td> <td style="width: 50%; padding: 2px;">C. Oct 21<sup>st</sup>- 10am <input type="checkbox"/></td> </tr> <tr> <td style="padding: 2px;">B. Sept 23<sup>rd</sup> – 6pm <input type="checkbox"/></td> <td style="padding: 2px;">D. Oct 21<sup>st</sup>– 6pm <input type="checkbox"/></td> </tr> </table> <ol style="list-style-type: none"> <li>1. Do limits on deductibles for owners make any sense?</li> <li>2. What if your strata corporation cannot obtain insurance?</li> <li>3. How do you pay for an insurance deductible of \$100,000, \$250,000 or \$500,000?</li> <li>4. How should your owners be informed?</li> <li>5. How to finance your rising insurance costs?</li> <li>6. What happens when damages occur below the amount of the deductible?</li> <li>7. If a strata lot is not covered by a claim, how can you confirm the damages have been repaired?</li> </ol>	A. Sept 23 <sup>rd</sup> – 10am <input type="checkbox"/>	C. Oct 21 <sup>st</sup> - 10am <input type="checkbox"/>	B. Sept 23 <sup>rd</sup> – 6pm <input type="checkbox"/>	D. Oct 21 <sup>st</sup> – 6pm <input type="checkbox"/>
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<p style="text-align: center;"><b>Session # 3</b></p> <p style="text-align: center;"><b>The BC Human Rights Code and accommodating occupants for alterations to strata lots or for exemptions from bylaw such as:</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <tr> <td style="width: 50%; padding: 2px;">A. Sept 30<sup>th</sup> – 10am <input type="checkbox"/></td> <td style="width: 50%; padding: 2px;">C. Oct 28<sup>th</sup>- 10am <input type="checkbox"/></td> </tr> <tr> <td style="padding: 2px;">B. Sept 30<sup>th</sup> – 6pm <input type="checkbox"/></td> <td style="padding: 2px;">D. Oct 28<sup>th</sup> – 6pm <input type="checkbox"/></td> </tr> </table> <ol style="list-style-type: none"> <li>1. Pet Restrictions</li> <li>2. Flooring limitations</li> <li>3. Access to strata lots</li> <li>4. General Access to common areas and common strata facilities             <ul style="list-style-type: none"> <li>• Understanding the documents that may be required to support an application, and how your strata council grants an accommodation or exemption.</li> <li>• How the BC Human Rights code applies to accommodation and alterations.</li> </ul> </li> </ol>	A. Sept 30 <sup>th</sup> – 10am <input type="checkbox"/>	C. Oct 28 <sup>th</sup> - 10am <input type="checkbox"/>	B. Sept 30 <sup>th</sup> – 6pm <input type="checkbox"/>	D. Oct 28 <sup>th</sup> – 6pm <input type="checkbox"/>	<p style="text-align: center;"><b>Session # 4</b></p> <p style="text-align: center;"><b>Risk Management &amp; Maintenance</b></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 5px;"> <tr> <td style="width: 50%; padding: 2px;">A. Oct 7<sup>th</sup> – 10am <input type="checkbox"/></td> <td style="width: 50%; padding: 2px;">C. Nov 4<sup>th</sup>- 10am <input type="checkbox"/></td> </tr> <tr> <td style="padding: 2px;">B. Oct 7<sup>th</sup> – 6pm <input type="checkbox"/></td> <td style="padding: 2px;">D. Nov 4<sup>th</sup> – 6pm <input type="checkbox"/></td> </tr> </table> <ol style="list-style-type: none"> <li>1. Implementing a risk management program to manage your property and limit insurance risks and liabilities</li> <li>2. How your strata can implement a program to reduce the frequency of claims and the impact of insurance costs and deductibles through:             <ul style="list-style-type: none"> <li>• Building operations</li> <li>• Long Term Planning</li> <li>• Financial Planning</li> <li>• Bylaw Reviews</li> <li>• Repairs &amp; Maintenance</li> </ul> <p style="margin-left: 20px;">A sample 55 unit building will be the case study for the seminar.</p> </li> </ol>	A. Oct 7 <sup>th</sup> – 10am <input type="checkbox"/>	C. Nov 4 <sup>th</sup> - 10am <input type="checkbox"/>	B. Oct 7 <sup>th</sup> – 6pm <input type="checkbox"/>	D. Nov 4 <sup>th</sup> – 6pm <input type="checkbox"/>
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**Fee:** \$25 (\$23.80 + \$1.20 GST) per person per webinar or register for the whole series (all 4 sessions) for \$50 (\$47.61 + \$2.39 GST) per person. Each session is approximately 1 ½ hours in length.

**To Register:** Please indicate above your webinar session choices. Your choices may be from any letter series.

**Mail to CHOA at 200-65 Richmond St, New Westminster, BC V3L 5P5,  
email [info@choa.bc.ca](mailto:info@choa.bc.ca), fax 604.515.9643, or register by phone at 604.584.2462 (Ext. 2) / toll-free 1.877.353.2462 (Ext. 2)**

Registrant’s Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Receipt to: \_\_\_\_\_ Total Paid: \_\_\_\_\_

Strata Plan Number: \_\_\_\_\_ Business Member Name: \_\_\_\_\_

**Payment Option:** Cheque payable to CHOA    VISA    MasterCard    e-Transfer    **Please note that VISA DEBIT is not currently accepted.**

Card #: \_\_\_\_\_ Expiry \_\_\_\_\_ / \_\_\_\_\_

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